NOTE: *This update coincides with the creation of a new WF225- Beacon SAP Workflow for Funding Approvers. The WF220 Class will focus on Agency and Division Approvers, while WF225 will focus exclusively on Funding Approvers.*

If you wish to be granted a Position or HR Master Data Approver Role (Agency or Division) you must take WF220. If you wish to be granted a Position Funding Approver Role you must take WF225.

Page #		Revision
7		• Under **Funding Approver in the Workflow Process,** added a second sentence detailing the place of the funding approver in the PA process.
7-8		• Under **OM Workflow Process**, removed *2. Funding Approver Place in OM*, and *4. Services for Object*. • Under **PA Workflow Process**, removed *3. Services for Object*.
8		• Below Approver Relationships diagram, added note highlighting that OSHR is not an automatic part step in the approval process.
8-9		• Moved **PCR Troubleshooting** section to Lesson 5
15		• Workflow Status icons and definitions combined into a single table
28		• Under **Roles involved in Position Actions**, provided both the transaction code and Full Name of the ZOMA069 transaction.

30		• Inserted Resource Box at the bottom of page pointing to:
		  1. OM Workflow Routing Process Job Aid
		  2. OM Workflow Steps in Approval Process Job Aid

31		• Removed page detailing **ZOMA069 – Position Action Screen**
38		• Removed a question from the Lesson 3 Knowledge Check dealing with ZOMA069 • Added a question asking about when the *Send to OSHR* option is available to approvers.

46		• Inserted a Resource Box at the bottom of page including:
		  1. PA Workflow Inbox Job Aid
		  2. PA Workflow Routing Process Job Aid
		  3. PA Workflow Steps in Approval Process Job Aid

49		• Change Title of Lesson 5 to **Workflow Troubleshooting**
49		Updated Objectives for Lesson 5: • Explain common error Workflow Issues and Errors • Execute Workflow Reports to display Workflow Status • Execute Reports to determine Workflow Security Levels • Create and Save a Selection Variant • Retrieve a Selection Variant
60		• Removed Exercise 5.4 **NOTE**: *This material is now covered in WF225 – Beacon SAP Workflow for Funding Approvers.*